WebAdvisor

1. Enter the web address for Pamlico Community College in the web browser.
2. Click on the WebAdvisor icon in the center of the webpage under the PCC student portal.
3. Choose “I’m new to WebAdvisor” (bottom right).
4. On the next page, follow the instructions to obtain a temporary password. Click OK.
5. Enter your last name and either your SSN or Colleague ID # which is located on your Student ID card. Click Submit.
6. The next screen will show your User ID (firstname_lastname).
   ![User ID](image)
   Here's your User ID: `firstname_lastname`
   In the drop-down box on the right, choose the email address where a temporary password will be sent. Click Submit. If no email address is listed here or if it is incorrect, please contact Student Services to have this corrected.
7. You will receive an e-mail with a temporary password at the chosen e-mail address. Once you receive the password, return to the main page, click on Log In and enter your User ID and Password.

Self Service

On the main PCC website, click on the Self Service icon under the Student Portal. You will use your WebAdvisor username and password to log in to Self Service. To reset your password, follow the instructions under WebAdvisor above.

First Online Course?
Here are a few tips for success!

A recent CIS-110, Introduction to Computers class is strongly recommended prior to enrolling in an online course.

**Step 1.** Contact Student Services to begin the registration process. (252-249-1851 x3001)

**Step 2.** Obtain your student usernames and passwords using the information located on the inside panel of this brochure.

**Step 3.** Make sure you can log into Moodle AND Office 365 e-mail.

**Step 4.** Log in to your online course on the 1st scheduled day of classes AND complete the first assignment.

Information for Online Students

Learn how to….

Log in to Moodle

Register for classes

Access your email

Acquire your grades

Pamlico Community College does not discriminate in its educational programs, activities, or employment on the basis of sex, age, disability, race, color, national origin, sexual orientation or religion.
Welcome! A course for which you registered has an online component in Moodle, PCC's online learning management software. Follow the instructions located in this brochure to log in to your Moodle account. Please DO NOT wait for an instructor to contact you before logging in to Moodle.

You will be required to log in to your course and complete the first assignment (Statement of Academic Integrity) on the first day of class, so be sure to test your login prior to that day.

ONLINE courses will not appear under “My Courses” until the first official day of class. You should also activate your student e-mail account as soon as possible. Faculty and staff will send important information to this account.

To access Moodle and/or student email, go to www.pamlicocc.edu and click on the icon for the appropriate platform under Student Portal.

Note: Please allow up to 48 hours after registration to access your accounts.

For technical assistance or assistance with your passwords, contact PCC’s 24/7 Distance Learning Support Center at 888-882-2418 or visit the Technical Support icon located under the PCC Student Portal at www.pamlicocc.edu.

Feel free to contact us if you need assistance.
Main Campus 252-249-1851
Student Services x 3001
Counselor x 3023
Financial Aid x 3026
Bookstore/Cashier x 3006
Library Resources x 3034

Access Online Courses

1. Click on the Moodle icon in the center of the webpage under the PCC Student Portal.

2. Click Log in

3. Enter your username and password

4. After logging in for the first time we recommend you change your password. To change your password, click on your username and then click Preferences. Once the Preferences box opens, choose Change password.

Student E-mail


2. Click on the Student Email icon in the center of the webpage under the PCC Student Portal.

3. Type your log in ID into the login ID text field box and the temporary password into the Password text field box and click on Log In.

4. Your login ID is: firstinitial+last name (all lower case)+last 5 digits of your student ID #. Example: if your name is Moodle Student, and your student ID # is 1234567, then your login ID will be: mstudent34567@stu.pamlicocc.edu.

5. Your temporary password is: firstinitialoffirstname (uppercase)+firstinitialoflastname (lower case)+your 6-digit birth date. Example: if your name is Moodle Student and your birth date is July 1, 2000, then your password will be Ms070100.

Enter password

Ms070100